

C-I-A I-N-T-E-R-N-A-L U-S-E O-N-L-Y

SUMMARY AND RECOMMENDATIONS FOR THE COMMITTEE

28 May 1959

SUGGESTION NO. 59-247: dated 17 December 1958

STATINTL [REDACTED] GS-11, Geographer
ORR, DD/I

A. Summary of Suggestion

Suggerster proposed a training program: A reading course to be instituted to provide supervised reading by employees on the job. This guide in reading material would help employees in their career objectives and at the same time earn Training credits.

B. Summary of Evaluation

ORR is independently developing specialized reading lists for the various components. The branch or division chiefs will monitor the progress of the employee who, on his own time and initiative, will undertake this self-development program. A record of accomplishment will be placed in the employee's personnel files at the Office and Agency levels.

The Office of Training stated that no requirement has been levied on them by ORR so there will be no further action by them. Because of the individual needs of the various branches and divisions, it would be virtually impossible for OTR to make up these lists -- the lists should come from each Office.

DD/P stated that they could see no use within their component.

C. Recommendation of Executive Secretary

1. Not in line-of-duty (GS-11, Geographer)
2. \$25 award based on Intangible Benefits (Slight-Limited)
3. Does the Chairman consider this suggestion as a way of saving money through OTR?

D. Decision of Chairman

STATINTL

